

## NRCS EMPLOYEES Regional Earth Team Award

Person Nominated (*Print full name*)

Address

Phone No. (*Include area code*)

The evaluation period was from October 1 to September 30. The nominee was ultimately responsible for:

### Volunteer Service Planning

	Yes	No
1. Provided orientation on NRCS and cooperating agencies to volunteers.		
2. Provided training to help volunteers do quality work.		
3. Nominee has received volunteer management training from:		
<input type="checkbox"/> NRCS sponsored volunteer management workshop		
<input type="checkbox"/> Networking among peers		
<input type="checkbox"/> Reading books and magazines		
<input type="checkbox"/> Membership of local, State, or national volunteer coordinator association or society		
<input type="checkbox"/> Other _____		

4. The following groups are involved in planning/directing the Earth Team:

- |   |  |
|---|--|
| <input type="checkbox"/> Soil Conservation District Board | <input type="checkbox"/> Community Leaders ( <i>business, civic groups, churches, etc.</i> ) |
| <input type="checkbox"/> FSA                              | <input type="checkbox"/> NRCS staff  |
| <input type="checkbox"/> Extension Service                | <input type="checkbox"/> Others _____  |
| <input type="checkbox"/> Volunteer Centers, Action, etc.  |  |
| <input type="checkbox"/> RC&D Board                       |  |

### Volunteer Recruitment

1. Volunteers recruited from:

- |   |   |
|---|---|
| <input type="checkbox"/> High Schools                 | <input type="checkbox"/> Libraries                                  |
| <input type="checkbox"/> Colleges and/or Universities | <input type="checkbox"/> One-On-One Contacts                        |
| <input type="checkbox"/> Churches                     | <input type="checkbox"/> Newspaper and poster ads                   |
| <input type="checkbox"/> Civic Organizations          | <input type="checkbox"/> Radio and/or TV ads                        |
| <input type="checkbox"/> Environmental Organizations  | <input type="checkbox"/> NRCS retirees                              |
| <input type="checkbox"/> Rehabilitation Centers       | <input type="checkbox"/> Judicial system community service programs |
| <input type="checkbox"/> Senior Citizen Centers       | <input type="checkbox"/> Other _____                                |

2. Volunteer activities include:

- |  |   |
|--|---|
| <input type="checkbox"/> Computer Assistance (data entry, programming, etc.)                     | <input type="checkbox"/> Public Information Activities                  |
| <input type="checkbox"/> Conservation Planning   | <input type="checkbox"/> Conservation Education for Youth and/or Adults |
| <input type="checkbox"/> Conservation Practice Implementation (layout, survey, design, checkout) | <input type="checkbox"/> Clerical                                       |
| <input type="checkbox"/> Water Quality Projects  | <input type="checkbox"/> Other _____                                    |

Volunteer Recognition	YES	NO
1. Are volunteers given awards that match their level of performance?		
2. Are employees that do a good job in supervising volunteers recognized?		
3. Are volunteers recognized at an annual volunteer awards ceremony?		
4. Is the mass media informed when volunteers are recognized?		

Prepare a written narrative not to exceed this page and one other single-spaced page that answers the following:

- A. Explain how volunteer jobs are identified.
- B. Describe what is making your volunteer recruitment successful.
- C. Describe how you maintain a quality volunteer experience for all Earth Team volunteers.
- D. Summarize the results of the volunteer effort.

Space for written narrative, attach separate sheet if necessary.